

WESTPORT LIBRARY ASSN. "PHYSICAL ENVIRONMENT" LONG RANGE PLAN  
 Auspices of Facilities & Technology Committee

2022	2023	2024	2025	2026
"Open" flag/ Stevenson Rd.	Trim/exterior repaint Estimate (Schelling?) painting	Repaint trim	Budget exterior painting	Repaint exterior
Mitigate mold/mildew - Basement (purchase dehumidifier)				
Clock cleaning				
Meeting Room In basement - discuss purpose, need?	Develop architectural plan/research Grants	Get estimates/ make decisions		
	Improve accessibility to basement, other Entrances - contact Mark Hall (estimate)	Develop architectural plan/research Grants	Get estimates/ make decisions	
Fix fans in circulation Room	Clean Cutting Room carpets			
	Porch/deck architectural plans (exterior lights/ generator/central AC)	Get estimates/ research grants/ fundraiser?		
	Research Grants for central AC/split unit	Get estimates/ make decisions		

2022	2023	2024	2025	2026
	Landscaping plan revision - use of old flagstones?	Research funding, Get estimates	Refinish Cutting Rm. floors	
	Bi-annual chimney cleaning (Slab Hollow - \$135)		Bi-annual chimney cleaning	
	Develop Children's Room plan (curtains, furniture, etc.)	Implement changes	Implement changes	

WESTPORT LIBRARY ASSN. "VIRTUAL ENVIRONMENT" LONG RANGE PLAN  
 Auspices of Facilities & Technology Committee

	2022	2023	2024	2025	2026
Buy new Receipt printer					
Buy new Printer/Scanner/Fax for WLA & Public use					
		"Clock Cam" research/upload to WLA web page			
Assess, maintain existing WLA technology		Ongoing	Ongoing	Ongoing	Ongoing
Maintain, expand use of Libby & other electronic media		Ongoing	Ongoing	Ongoing	Ongoing
		Implement "Network for Good" electronic fundraising	Ongoing	Ongoing	Ongoing

WESTPORT LIBRARY ASSN. "FUNDING" LONG RANGE PLAN  
Auspices of Finance Committee

	2022	2023	2024	2025	2026
	Maintain website with ability to donate online	Ongoing	Ongoing	Ongoing	Ongoing
		Expand Book Sale to increase revenue	Ongoing	Ongoing	Ongoing
		Move toward more frequent, electronic patron communications	Ongoing	Ongoing	Ongoing
	Create Newsletter to accompany Spring/Winter Appeals	Ongoing	Ongoing	Ongoing	Ongoing
		Increase opportunities for estate/legacy donations	Ongoing	Ongoing	Ongoing
		Create Donor database	Ongoing	Ongoing	Ongoing
		Revise Library brochure			
		Increase stock donation options	Ongoing	Ongoing	Ongoing
		Create "sustaining memberships" (i.e., monthly pledges)			
		Consider creation of "Dedicated Donation" option for donors			

"Annual Report" made available to public	Ongoing	Ongoing	Ongoing	Ongoing
Explore new ideas for fundraising events	Ongoing	Ongoing	Ongoing	
Explore available grants for WLA projects and programs	Ongoing	Ongoing	Ongoing	
Revise "Holiday Party Format", throw Holiday Party	Ongoing	Ongoing	Ongoing	

WESTPORT LIBRARY ASSN. "PROGRAMMING" LONG RANGE PLAN  
Auspices of Programming Committee

The Westport Library Association will offer a variety of programs, lectures and discussions that address the interests and needs of the community.

2022	2023	2024	2025	2026
<u>CHILDREN</u>				
- Story program	Continue	Continue	Continue	Continue
- CEFLS theme				
Summer program				
<u>TEENS</u>				
- Life skills/"Human Library" program	Continue	Continue	Continue	Continue
<u>ADULT</u>				
- Book club	Continue	Continue	Continue	Continue
- Music programs				
- Lecture series				
- Tech support				
<u>ALL AGES</u>				
- "Family Film" series (Explore funding options)	Continue	Continue	Continue	Continue

MISCELLANEOUS

Develop & implement Building Use Policy	Implement Policy	Implement	Implement
Consider making outside Space more available	Continue	Continue	Continue
Explore Grants, other Funding sources	Continue	Continue	Continue